

GFC Undergraduate Awards and Scholarship Committee Terms of Reference

1. Authority

The Post-Secondary Learning Act gives General Faculties Council (GFC) responsibility, subject to the authority of the Board of Governors, over “academic affairs” (section 26(1)) and “to make rules and regulations respecting academic awards” (section 26(1)(m)). GFC delegates certain of these powers to its Undergraduate Awards and Scholarship Committee. GFC has thus established an Undergraduate Awards and Scholarship Committee (GFC UASC), as set out below.

The complete wording of the section(s) of the Post-Secondary Learning Act, as referred to above, and any other related sections, should be checked in any instance where formal jurisdiction or delegation needs to be determined.

2. Composition of the Committee

Elected by GFC

Five members from Categories A1.1 and A1.6 and their counterparts in A1.5 and A1.7 (EXEC 18 NOV 1996)

One academic staff cross-representative from the Academic Standards Committee (ASC)

Two undergraduate students

Non-voting Resource Members

Assistant Registrar, Student Awards (EXEC 11 JAN 2010)

Dean of Students or delegate (EXEC 10 SEPT 2001)

Senior Development Officer, Office of Development (EXEC 11 JAN 2010) (EXEC 04 OCT 2010)

3. Mandate of the Committee

GFC UASC has delegated authority from GFC to:

1. approve new undergraduate awards;
2. approve changes to any undergraduate student award already approved by GFC UASC;
3. approve the minimum value of a major award for undergraduate students, and to review that value regularly;
4. approve the minimum value of an undergraduate award administered by the Student Awards Office, and to review that value regularly; (EXEC 05 MAY 2008)
5. approve the definition of a full normal course load for purposes of awards where more than one Faculty is involved;
6. recommend to the GFC Executive Committee on any new policy or revisions to existing policy governing awards for undergraduate students;
7. consider any proposal emanating from any member of the University community for changes to GFC undergraduate student awards policy, and where deemed appropriate by GFC UASC, recommend changes to the GFC Executive Committee.

4. Committee Procedures

The Student Awards Office is responsible for listing on the Awards website all approved awards that meet the minimum value. (EXEC 08 SEP 2003)

5. Additional Reporting Requirements

The GFC Executive Committee requested that the GFC UASC provide for information a copy of the undergraduate awards approved by GFC UASC (EXEC April 8, 2002, Minute 97).

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Approved October 4, 2010 (EXEC)